

RESOLUTION NO. 2015-008

A RESOLUTION SETTING FORTH PROCEDURES FOR
APPOINTMENT TO AND ESTABLISHMENT OF BOARD COMMITTEES AND
MEETING COMPENSATION AND EXPENSE REIMBURSEMENT
FOR BOARD MEMBERS

WHEREAS, in accordance with Section 6489 of the California Health and Safety Code and the California Water Code sections 20200 et seq., which provide that compensation be paid to Board Members for each day's attendance at meetings of the Board or for each day's service rendered as a Board Member by the request of the Board not to exceed more than one meeting per day and six meetings per calendar month; and

WHEREAS, in accordance with Resolution No. 2012-018, the Board conducts an annual public review of Board member compensation and benefits during the first quarter of each calendar year at a properly noticed public hearing; and

WHEREAS, the Board has deemed it necessary for the efficient operation of the District to appoint Board Members to represent the District on various committees and joint powers authorities, to act as representatives of the District to various organizations and as Board Liaisons to Cities, the County, and other local governments; and

WHEREAS, in accordance with AB 1234 (California Government Code Section 53232 et seq.) and to encourage participation and attendance at conferences and organizations which serve the interests of and provide benefit to the District, the Board has determined that Board Members may be compensated and reimbursed expenses for each day's attendance at certain events and meetings as listed below.

NOW, THEREFORE, BE IT RESOLVED, that:

Committees:

1. In accordance with Section 2.04.020 of the District Code, when the Board considers it necessary for the efficient transaction of business, it may approve the creation of a committee for the purpose of reviewing, investigating and recommending with reference to a particular matter.
2. The President shall recommend and the Board shall approve appointments to said Standing and Ad Hoc Committees and, where expediency is required, shall have the authority to appoint an Ad Hoc Committee or representative to similarly act pending a Board meeting.
3. The President may name an alternate to serve in the absence of an appointed Committee Member or District representative.
4. Each Standing Committee shall operate under a Charter approved by the Board.

5. The General Manager will determine to which Committee items are assigned as they arise, and in cases where certain topics may span two Committees, he/she may confer with the Board President for guidance.
6. The current Standing Committees are:
 - o Administration Committee;
 - o Engineering and Operations Committee;
 - o Finance Committee; and
 - o Real Estate, Environmental and Planning Committee.

Other Appointments/Board Liaisons:

7. The Board has deemed it necessary for the efficient operation of the District to appoint Board Members to represent the District on various governmental bodies and joint powers authorities and to act as Board Liaisons to various organizations and other local governments.

Meeting Stipend and Compensation:

8. In accordance with the Health & Safety Code and the California Water Code, the Board periodically adopts ordinances amending District Code Section 2.04.030, which provides for the “Compensation of Board Members” (hereinafter “Meeting Stipend”).
9. The Board conducts an annual public hearing during the first quarter of each calendar year to review Board Member compensation and benefits.
10. Board Members may receive the Meeting Stipend for each day of service when appointed and serving as Member or Alternate of a Board Standing Committee or Board-authorized Ad Hoc Committee. Board Members may also receive the Meeting Stipend for each day of service when appointed and serving as the District’s Liaison, Representative or Alternate for meetings of the following, when District business is being conducted:
 - o District service area Cities and Contra Costa County
 - o California Special Districts Association – Contra Costa Chapter (CCSDA)
 - o Contra Costa Local Agency Formation Commission (LAFCO)
 - o California Association of Sanitation Agencies (CASA) Executive Board;
 - o National Association of Clean Water Agencies (NACWA);
 - o Pleasant Hill Recreation and Park District (PHR&PD);
 - o East Bay Municipal Utility District (EBMUD);
 - o Contra Costa Water District (CCWD);
 - o East Bay Regional Park District (EBRPD).

The term "District business" includes such activities as meeting with local agency officials about District matters, giving presentations to a city council or local agency board, participating in ribbon-cutting ceremonies, etc.

11. Board Members may receive the Meeting Stipend for attendance at a meeting, conference or event not listed above where the attendance is of significant benefit to the District, if approved by the Board.

Reimbursement of Expenses:

12. The Board determines that public resources should be used to reimburse expenses incurred when attending meetings, conferences or events, which are related to District business and are of interest and value to the District. These meetings, conferences or events include, but are not limited to, Contra Costa Mayors' Conference meetings, East Bay Leadership Council meetings, Industrial Association of Contra Costa County (IACCC) forums, and local public official informational meetings or other meetings where the topic is of interest to the District or promotes inter-agency cooperation and partnerships. Reimbursements will also be provided for events under paragraphs 10 and 11 above. Reimbursements will be paid in accordance with existing District policy.

Compliance with AB 1234:

13. Board Members will provide brief written or oral reports at Board meetings for the meetings for which they received the Meeting Stipend, and for meetings, conferences or events they have attended for which the District has paid their expenses.

PASSED AND ADOPTED this 23rd day of April, 2015, by the Board of Directors of the Central Contra Costa Sanitary District by the following vote:

AYES: Members: Causey, Nejedly, Pilecki, Williams, McGill
NOES: Members: None
ABSENT: Members: None

Michael R. McGill, P.E.
President of the Board of Directors
Central Contra Costa Sanitary District
County of Contra Costa, State of California

COUNTERSIGNED:

Elaine R. Boehme, CMC
Secretary of the District
Central Contra Costa Sanitary District
County of Contra Costa, State of California

Approved as to form: _____
Kenton L. Alm, Esq.
Counsel for the District