

1) Mainline Review Process – Overview

a) Requirements

Before submitting the first plan set, the Job Engineer must demonstrate full compliance with Central Sanitary District (Central San) requirements.

b) Scheduling a Compliance Meeting

Schedule your Compliance Meeting using the following link: [Schedule Compliance Meeting](#)

c) Reference Materials

Review Central San's published guidance documents prior to submission:

- **Applicant's Guide**
- **Engineer's Checklists for Mainline Extensions**
Available at: <https://www.centralsan.org/mainline-extensions>

2) Compliance Meetings – Overview

a) Mandatory Requirement

Compliance meetings are mandatory to ensure all plan sets conform to Central San standards. The review fee includes up to **three Pre-Plan Review (PPR)** meetings. Progression to subsequent phases depends on satisfactory performance at each stage.

b) Live Feedback Format

Instead of written review comments or redlined plans, Central San provides real-time feedback during PPR meetings.

c) Prioritized Review

Central San's comments are strategically prioritized to focus on the most critical issues first. Less critical items may be addressed in later meetings unless earlier discussion is necessary.

3) Advancing Through Pre-Plan Review (PPR) Meetings – Performance-Based Criteria

a) PPR Meeting Summary Table

This table outlines the objectives, required materials, and advancement criteria for each PPR meeting:

PPR# & Purpose	What to Present	Advancement Requires
PPR#1 – Concept SS Pipeline & ROW Concept	- “Pipeline Minimum Design Requirements” Checklist - Sewer Design Exhibit	- ROW exhibit/documents showing existing or proposed land rights per Section 9 (Standards) - Central San approval of alignment and land rights - Additional info as requested (reports, calculations, variances, etc.)
PPR#2 – Design & ROW Engineered sewer design & survey-quality ROW documents	- “Design Concept” Checklist - Plan & Profile Sheets - “ROW” Checklist - ROW Exhibit & Documents	- Central San approval of Plan & Profile Sheets, ROW Exhibit & Documents, plus any additional requested info or reports
PPR#3 – Plan Preparation Final SSIP submission	- “Plan Preparation” Checklist	- Full SSIP set meets Central San compliance requirements - Approval to proceed with formal submittal and Engineer’s Estimate

b) Common Causes of Delay

To avoid delays, ensure the following before scheduling meetings:

- Plans are complete
- All checklists are followed accurately
- Previous review comments have been resolved

Recommendation: Conduct thorough internal quality control reviews prior to each meeting.