

Number: **BP 025**

Authority: Board of Directors  
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Initiating Dept./Div.: Administration



## **BOARD POLICY**

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### **NAMING OF DISTRICT FACILITIES**

#### **PURPOSE**

To set forth policy and criteria for the naming or dedication of District facilities.

#### **POLICY**

Periodically the Board of Directors may wish to consider naming one of the District facilities in honor of exemplary public service rendered by an individual or community organization.

#### **Criteria and Eligibility**

1. District facilities may be named in honor of individuals or community organizations that have made exceptional contributions to the District or demonstrated commitment to the industry, including one or more of the following:
  - Extraordinary public service as an elected official;
  - Extraordinary public service as a District employee;
  - Extraordinary public service as a community volunteer;
  - Extraordinary contribution to foundations/organizations which directly support the District's mission.
2. Particular consideration should be given to the following:
  - The period of time during which the individual served;
  - The number of people that directly or indirectly benefitted from the individual's service;
  - The extent to which the actions of the individual improved: the lives of those affected by the service, and/or the environment.

3. No person who is currently running for elected office or who is serving as an elected official of the District will be eligible for nomination during such service.
4. A nomination of a deceased individual may be considered no sooner than one year after the individual's death.
5. Recognition by naming may be bestowed upon an individual/organization for one District facility only.
6. No facility shall be named after an individual who has been convicted of a felony. If a person for whom a facility has been named is, in the future, convicted of a felony, their name will be removed from that facility.
7. Naming requests may be originated by a Board Member or submitted through the General Manager for consideration by the Board.
8. Any requests to name a District facility after an individual will be presented to the Administration Committee for review and recommendation prior to scheduling for Board action.
9. Any and all recommendations for naming a District facility must be decided by the full Board. Final action on any recommendation requires a four-fifths vote of the Board.
10. The Board of Directors shall have the authority to rename buildings or facilities that have already been officially named.