

Central Contra Costa Sanitary District (CCCSD)

Instructions to fill out this Application

1. Completely fill in the Facility Information section. Fill in the applicant's name, if different from the owner's name.
2. Check the box that correctly identifies the reason for the request. If the reason is not listed, please check the "other" box and give a detailed description of the reason for the variance request.
3. Provide details that support the request. Information that will be helpful to your inspector includes:
 - a. Interceptor/trap loading (e.g. hours of operation, seasonal operations)
 - b. Type and number of fixtures connected to the interceptor/trap
 - c. Best Management Practices employed by the facility
 - d. Employee training programs
 - e. Current cleaning frequency, including receipts from the maintenance company for the last two cleanings
 - f. Site plan or kitchen layout if applicable
4. Propose an alternate to the interceptor/trap maintenance standard:
 - a. Alternate cleaning frequency shall be sufficient to ensure solids, fats, oils and grease do not pass through to the sanitary sewer.
 - b. If the interceptor cannot be pumped dry during cleaning, specify cleaning procedures to ensure accumulated solids, fats, oils and grease are removed.
 - c. Other alternatives to the interceptor/trap maintenance standard
5. Send "Interceptor or Trap Maintenance Variance Application" attention to your inspector, or to Source Control Superintendent, Tim Potter, if you do not currently have an inspector working with you:

Fax: (925) 372-7635	Mail: CCCSD, Source Control Section Attn: (Inspector's name) 5019 Imhoff Place Martinez, CA 94553
---------------------	---
6. An inspector will review your application and contact you if a site inspection is needed to complete the review of the variance request. The inspector will approve, modify or deny the variance request. This application is not valid without an inspector review and signature.
7. Your facility must keep a CCCSD-signed copy of the completed variance on the premises at all times, subject to inspection.
8. Significant changes to the operations that were the basis for granting the variance (e.g. limited hours of operation, limited loading of pollutants) may require the variance to be modified or revoked.