

## ORDINANCE NO. 302

### AN ORDINANCE OF THE CENTRAL CONTRA COSTA SANITARY DISTRICT ADOPTING AN UNCODIFIED SCHEDULE OF ENVIRONMENTAL AND DEVELOPMENT-RELATED FEES AND CHARGES IN ACCORDANCE WITH DISTRICT CODE CHAPTER 6.30

WHEREAS, the Board of Directors (Board) of the Central Contra Costa Sanitary District (Central San) finds that Central San incurs substantial costs to provide various environmental and development services, such as, but not limited to, administration and processing of annexations, customer assistance at the permit counter, plan review and inspection for sewer line installation, alteration, replacement and repair, the inclusion of new information on Central San's maps, administration and permit inspection related to the Source Control Program, permitting of septage and grease haulers, and treatment of grease and septage at the treatment plant; and

WHEREAS, the Board finds that it is necessary to charge customers and other users of Central San's services to recover the reasonable cost of providing said services; and

WHEREAS, Central San staff has comprehensively analyzed the actual cost of providing the various environmental and development services listed above based on direct costs, staff costs and overhead for time and effort incurred to provide listed services; and

WHEREAS, the Board finds that the Schedule of Environmental and Development-Related Fees and Charges, as reflected in Exhibit "A" to this Ordinance, reasonably represents the actual costs to provide the services delineated in said Schedule of Fees and Charges; and

WHEREAS, the Board finds that this action is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15273 (a)(1) and (3) of the State CEQA Guidelines, in that the Fees and Charges are being charged merely to reimburse Central San for staff costs and expenses.

NOW, THEREFORE, the Board of Directors of the Central Contra Costa Sanitary District does hereby ordain as follows:

#### Section 1 (To be uncodified)

The Schedule of Environmental and Development-Related Fees and Charges as set forth in full in Exhibit "A" to this Ordinance, which exhibit is hereby incorporated in full herein by this reference, is hereby adopted in uncodified form pursuant to the provisions of District Code Chapter 6.30. As of the effective date of this Ordinance, the fees and charges for each environmental and development service shall be as set forth in said schedule, and shall remain in effect until amended or replaced by ordinance.

Section 2

All ordinances and parts of ordinances in conflict with the provisions of this Ordinance are repealed. The provisions of this Ordinance, insofar as they are substantially the same as existing provisions relating to the same subject matter shall be construed as restatements and continuations thereof and not as new enactments. To the extent this Ordinance or any portion or section of this Ordinance is determined invalid or unconstitutional, such portions of Ordinance No. 297 shall remain in effect and such Fees and Charges due thereunder for any categories of users shall remain due and payable as if those portions of Ordinance No. 297 have not been repealed.

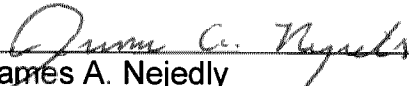
With respect, however, to violations, rights accrued, liabilities accrued, or appeals taken, prior to the effective date of this Ordinance, under any chapter, ordinance, or part of an ordinance, such chapter, ordinance or part of an ordinance shall be deemed to remain in full force for the purpose of sustaining any proper suit, action, or other proceedings, with respect to any such violation, right, liability or appeal.

Section 3

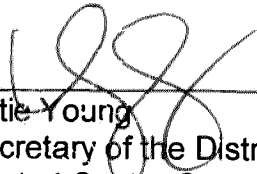
This Ordinance shall be a general regulation of Central San and shall be published in the *Contra Costa Times* and *San Ramon Valley Times*, newspapers of general circulation, published and circulated within Central San and shall be effective as of July 1, 2018.


PASSED AND ADOPTED by the Board of Directors of the Central Contra Costa Sanitary District on the 7th day of June, 2018, by the following vote:

AYES:	Members:	Causey, McGill, Pilecki, Williams, Nejedly
NOES:	Members:	None
ABSENT:	Members:	None

  
\_\_\_\_\_  
James A. Nejedly  
President of the Board of Directors  
Central Contra Costa Sanitary District  
County of Contra Costa, State of California

COUNTERSIGNED:

  
\_\_\_\_\_  
Katie Young  
Secretary of the District  
Central Contra Costa Sanitary District  
County of Contra Costa, State of California

Approved as to form:   
\_\_\_\_\_  
Kenton L. Alm, Esq.  
Counsel for the District

**EXHIBIT A**  
**CENTRAL CONTRA COSTA SANITARY DISTRICT**  
**ENVIRONMENTAL AND DEVELOPMENT-RELATED FEES & CHARGES FOR 2018-19**  
**(uncodified)**

This Schedule of Environmental and Development-Related Rates and Charges, to be effective July 1, 2018, was established by the Central Contra Costa Sanitary District Ordinance No. 302, adopted June 7, 2018.

Fee Category	Amount
<b>(A) DEVELOPMENT AND PLAN REVIEW</b> <i>Review of new sewer plans and related documents; review of plans for and processing of residential and commercial permit applications; installer reimbursement of sewer construction costs from subsequent connectors; identification of right-of-way conflicts.</i>	
<b>(A-1) Development Review:</b>	
<b>Mainline Plan Review (actual cost):</b>	
Base Fee (minimum charge - includes four hours of plan review)	\$3,764
Each additional hour in excess of base fee	\$190
Special Cut Sheet Review	\$378
Manhole only design & plan review	\$1,382
Right of Way Document Review - IOD / Sub Map (each):	\$835
Right of Way Document Review - No Changes Required	\$533
Right of Way document review - Appurtenance (initial):	\$740
Appurtenance (each additional)	\$285
<b>(A-2) Application Fees</b>	
Overflow Protection Device Installation (OPD only)	no charge
Side Sewer Cleanout installation (to facilitate installation of OPD only; permit not upgradable)	\$25
Basic Application (side sewer work, easement staking, permit renewal)	\$153
Existing parcel - new sewer service	\$248
New parcel - new sewer service	\$331
Commercial Application (includes up to one hour of plan review)	\$368
Commercial Application Plan Review - Add'l hours, covers review of plans for a change in use or expansion of a commercial facility, time in excess of one hour	\$174
Capacity Use Program	\$506
Capacity Fee Installment Program and Promissory Note Program	\$506
<b>(A-3) Reimbursement Accounts:</b>	
Set-up fee	\$1,464
Transaction fee	\$221
<b>(A-4) Special Studies</b>	
Base fee (4 hours plus misc. costs)	\$781
Each additional hour	\$171
Source Control Business Review - base fee, includes plan review, site visit and inspection time up to four hours	\$1,017
Source Control Business Review - each additional hour in excess of four hour base fee for plan review, site visit and inspection time	\$207
Grease Variance Review (includes site visit)	\$401
Site Collector Plan Check	\$473
Source Control Enforcement Review and Inspection	\$566
<b>(A-5) Private pumping system plan check - Commercial (Outside Force Main)</b>	\$809
Additional Review	\$367
Private pumping system plan check - Residential	\$424
<b>(A-6) Annexation Fee</b>	\$609
<b>(A-7) Special Approvals</b>	\$426

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**(B) CONSTRUCTION INSPECTION**

*Inspection of new sewer main construction and new connections and other sewer work on private property (includes TV inspection when appropriate).*

(B-1)	<b>Mainline Inspection (contributed assets):</b>	
	Base Fee	\$915
	Per Foot Charge (in street)	\$14.38
	Per Foot Charge (in undeveloped land)	\$9.77
	New Manhole, Rodding Inlet	\$972
(B-2)	<b>Inspections by type:</b>	
	Overflow Protection Device installation (OPD only)	no charge
	Side Sewer Cleanout installation (to facilitate installation of OPD only)	\$50
	Side Sewer Installation / Repair per 100 feet:	\$243
	Single Inspection Charge (e.g. sewer connection; encroachment verification; side sewer cap on property; tap and lateral (new or replacement); air test; reinspection; homeowner preconstruction inspection)	\$243
	Manhole tap; lateral abandonment at main; pipe bursting; trash enclosure w/o trap; side sewer CIPP repair; outdoor grease trap only	\$486
	Manhole Alteration; trash enclosure with trap; grease interceptor abandonment	\$729
	Outside pump installation	\$972
	New Manhole or Rodding Inlet (private)	\$972
	Grease / Sand / Oil Interceptor	\$1,458
(B-3)	<b>Overtime inspection:</b>	
	First Hour (if responding from off-site)	\$123
	Every hour thereafter	\$80
	Weekend/Holiday (New Year's Day, Martin Luther King, President's Day, Memorial Day, July 4th, Labor Day, Veteran's Day, Thanksgiving, Christmas) - 4 hr. minimum	\$363
(B-4)	Inspection of non-permitted work (+ avoided charge)	\$1,147

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Fee Category	Application
<p>(B-5) <b>INSPECTION CHARGES FOR NEW CONNECTIONS (Informational Only)</b>  <i>The following fees have been in effective since July 1, 2014. This information is to clarify how fees are applied and charged for new connections. This procedure coincides with the 2014 Update to the CCCSD Standard Specifications.</i></p> <p>Current procedure at the Permit Counter is to collect all connection and inspection fees for new construction when a structure's roof is on and the rough plumbing is installed ("Roof and Rough"). Under the new procedure, a developer can choose to:</p> <ol style="list-style-type: none"> <li>1. Connect at Roof and Rough, or</li> <li>2. Connect at building foundation following the procedures outlined in the 2014 Edition of the Standard Specifications.</li> </ol> <p>For either scenario, connection fees will be due and payable prior to permit issuance (<i>consistent with CCCSD Standard Specifications Ed. 2011; Section 3-07 Payment of Fees and Charges.</i>)</p> <p>The changes affect Category (B) Construction Inspection Section (B-2) and are shown below:</p>	
<p><b>Residential Connections (up to and including four units) at Roof and Rough:</b>  This fee is for inspection of new residential units connecting to CCCSD's mainline after the structure's roof is on and the rough plumbing has been installed. This fee includes: one building connection inspection and one side sewer inspection (up to 100 feet). Additional inspections and related fees may be required.</p>	<p>\$486 per unit</p>
<p><b>Residential Connections (up to and including four units) at building foundation:</b>  This fee is for inspection of new residential units connecting to CCCSD's mainline prior to structure being roofed and rough plumbing being installed. This fee includes: one building connection inspection, one side sewer inspection (up to 100 feet), and two additional inspections as required per CCCSD Standard Specifications. Additional inspections and related fees may be required.</p>	<p>\$972 per unit</p>
<p><b>Commercial/Multiple Residential Connections (more than four units) at Roof and Rough:</b> This fee is for inspection of new commercial or multiple residential units connecting to CCCSD's mainline after structure's roof is on and the rough plumbing has been installed. This fee includes: one building connection inspection and one side sewer inspection (up to 100 feet). Additional inspections and related fees may be required.</p>	<p>\$486 per unit</p>
<p><b>Commercial/Multiple Residential Connections (more than four units) at building foundation:</b> This fee is for inspection of new commercial or multiple residential units connecting to CCCSD's mainline prior to structure being roofed and rough plumbing being installed. This fee includes: one building connection inspection, one side sewer inspection (up to 100 feet), one pre-construction meeting, and two additional inspections as required per CCCSD Standard Specifications. Additional inspections and related fees may be required.</p>	<p>\$1,215 per unit</p>

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Fee Category	Amount
<b>(C) COLLECTION SYSTEM SERVICES</b> <i>TV inspection of sewers conducted separate from a construction inspection activity; verification of sewer location and sewer service connection.</i>	
(C-1) TV Inspection:	
Weekday, hourly rate	\$294
Minimum Charge (2 hour minimum)	\$588
Overtime - First Hour	\$180
Overtime - Each Additional Hour	\$140
Overtime - Weekend / Holiday (4 hour minimum)	\$600
(C-2) Dye test	\$363
(C-3) Collection system repair	Actual Expense
(C-4) Cancelled TV Inspection without prior notice	\$537
(C-5) Sewer locating and marking	\$333
<b>(D) RIGHT-OF-WAY</b> <i>Establishing right-of-way agreements and resolving conflicts.</i>	
(D-1) Process Quitclaim Deeds	\$1,417
Process Quitclaim Deed - plat and legal by others	\$848
(D-2) Process Real Property Agreement, License, or Easement	
Base Fee (minimum charge)	\$1,164
Each Additional Hour (after 2 hours)	\$183
(D-3) Right-of-way Research / Encroachment Resolution Fee	Actual Expense
(D-4) Right of Entry / Encroachment Permit Fee	\$261
<b>(E) MISCELLANEOUS</b> <i>District services provided for private sewer projects; interest rates for CCCSD programs; copying fees.</i>	
(E-1) Engineering - private sewer projects	Actual Expense
(E-2) Soil evaluation - private sewer projects	Actual Expense
(E-3) Surveying	Actual Expense
(E-4) Minimum annual interest rate for CADs and Capacity Use Program	6.00%
(E-5) Document / Plan Copying Fees	
8 1/2" x 11"; 8 1/2" x 14"; 11" x 17" (per sheet)	\$0.15
24" x 36" Plan (per sheet)	\$3.00
CCCSD Standard Specifications	\$20.00
(E-6) Multiplier to be applied to Alhambra Valley Assessment District (AVAD) 2010-11 Parcel Assessment Amount listed in Ordinance 262-Exhibit B to determine AVAD Reimbursement Fee amounts applicable to connections in 2018-19.	1.04592
(E-9) Multiplier to be applied to St. Mary's Road Contractual Assessment District (CAD) 2011-1 Reimbursement Fees listed in Ordinance 279-Exhibit B. Applicable to connections in 2018-19	0.95226

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Fee Category		Amount
<b>(F) INDUSTRIAL PERMIT FEES</b> <i>Permitting and inspection of industries and other commercial dischargers to ensure availability and use of pretreatment processes.</i>		
(F-1)	Class I Fees	Base permit fee of \$3,450 + cost of District's lab analysis
(F-2)	Class II Fees	Base permit fee of \$3,450 + cost of District's lab analysis
(F-3)	Class III Fees	\$0
(F-4)	Industrial user permit application fee	\$0
(F-5)	Special discharge permit application fee (*)	
	No on-site inspection, no Capacity Review	\$335
	On-site inspection	\$812
	Additional charge for Capacity Review (Required for discharges >50 gpm)	\$259
<b>(G) SEPTAGE DISPOSAL (**)</b> <i>Sampling and disposal of septic waste and grease.</i>		
(G-1)	Annual permit fee	\$1,404
(G-2)	Residential septic/toilet waste	
	< 2,000 gallons	\$40 + \$0.15/gal.
	> 2,000 gallons	\$80 + \$0.15/gal.
(G-3)	Restaurant grease waste	
	< 2,000 gallons	\$40 + \$0.03/gal.
	> 2,000 gallons	\$80 + \$0.03/gal.
(*) Additional charges to be billed separately if staff time incurred is above that included in the base fee.		
(**) Other approved waste will be charged at the residential septic and portable toilet waste rate unless actual strength characteristics are provided.		